

Fiscal Year Start Year End Year
 2023 - 2024

Authority Budget of:
Hamilton Municipal Utilities Authority (Atlantic)

State Filing Year 2024

For the Period: *September 1, 2023* to *August 31, 2024*

www.htmua.com
Authority Web Address



Division of Local Government Services

**2024 AUTHORITY BUDGET
CERTIFICATION SECTION**

FISCAL YEAR 2024

Hamilton Municipal Utilities Authority (Atlantic)

AUTHORITY BUDGET

FISCAL YEAR: September 01, 2023 to August 31, 2024

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2024 PREPARER'S CERTIFICATION

Hamilton Municipal Utilities Authority (Atlantic)

AUTHORITY BUDGET

FISCAL YEAR: September 01, 2023 to August 31, 2024

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	nchesko@htmua.com
Name:	Natalie Chesko
Title:	Executive Director
Address:	6101 Thirteenth Street Mays Landing, NJ 08330
Phone Number:	609-625-1872
Fax Number:	609-625-0855
E-mail Address:	nchesko@htmua.com

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.htmua.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Lucas MacFarlane
Title of Officer Certifying Compliance: Secretary
Signature: lukemac00@yahoo.com

2024 APPROVAL CERTIFICATION

Hamilton Municipal Utilities Authority (Atlantic)

AUTHORITY BUDGET

FISCAL YEAR: September 01, 2023 to August 31, 2024

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Hamilton Municipal Utilities Authority (Atlantic), at an open public meeting held pursuant to N.J.A.C. on June 14, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	lukemac00@yahoo.com
Name:	Lucas MacFarlane
Title:	Secretary
Address:	6101 Thirteenth Street Mays Landing, NJ 08330
Phone Number:	609-625-1872
Fax Number:	609-625-0855
E-mail Address:	lukemac00@yahoo.com

2024 AUTHORITY BUDGET RESOLUTION

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

WHEREAS, the Annual Budget for Hamilton Municipal Utilities Authority (Atlantic) for the fiscal year beginning September 01, 2023 and ending August 31, 2024 has been presented before the governing body of the Hamilton Municipal Utilities Authority (Atlantic) at its open public meeting of June 14, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,736,097.00, Total Appropriations including any Accumulated Deficit, if any, of \$7,000,062.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$263,965.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,373,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,050,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hamilton Municipal Utilities Authority (Atlantic), at an open public meeting held on June 14, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Hamilton Municipal Utilities Authority (Atlantic) for the fiscal year beginning September 01, 2023 and ending August 31, 2024, is hereby

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Hamilton Municipal Utilities Authority (Atlantic) will consider the Annual Budget and Capital Budget/Program for Adoption on August 09, 2023.

lukemac00@yahoo.com

14-Jun-23

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Mary Jo Coutts				X
Lucas MacFarlane	X			
Francis A. Tomasello	X			
Janet Nickels	X			
Jennie C. Ayres	X			
Dr. Warren G. Nelson	X			
Aleta Graham	X			

2024 ADOPTION CERTIFICATION

Hamilton Municipal Utilities Authority (Atlantic)

AUTHORITY BUDGET

FISCAL YEAR: September 01, 2023 to August 31, 2024

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Hamilton Municipal Utilities Authority (Atlantic), pursuant to on August 09, 2023.

Officer's Signature:	nchesko@htmua.com		
Name:	Natalie Chesko		
Title:	Executive Director		
Address:	6101 Thirteenth Street Mays Landing, NJ 08330		
Phone Number:	609-625-1872	Fax:	609-625-0855
E-mail address:	nchesko@htmua.com		

RESOLUTION NUMBER 2023-08-03 ADOPTED BUDGET
RESOLUTION

2024 ADOPTED BUDGET RESOLUTION

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Hamilton Municipal Utilities Authority (Atlantic) for the fiscal year beginning September 01, 2023 and ending August 31, 2024 has been presented for adoption before the governing body of the Hamilton Municipal Utilities Authority (Atlantic) at its open public meeting of August 9, 2023; and

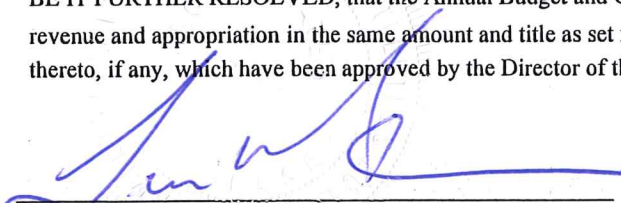
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$6,736,097.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,000,062.00, and Total Unrestricted Net Position utilized of \$263,965.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$2,373,500.00 and Total Unrestricted Net Position Utilized of \$1,050,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hamilton Municipal Utilities Authority (Atlantic) at an open public meeting held on August 9, 2023 that the Annual Budget and Capital Budget/Program of the Hamilton Municipal Utilities Authority (Atlantic) for the fiscal year beginning September 01, 2023 and ending August 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

9-Aug-23

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Mary Jo Coutts	X			
Lucas MacFarlane	X			
Francis A. Tomasello	X			
Janet Nickels	X			
Jennie C. Ayres				X
Dr. Warren G. Nelson	X			
Aleta Graham	X			

**2024 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Revenue:
Hamilton Township MUA is no longer in the previous service agreement held with Weymouth Township MUA. The service contract expired in March 2023 and a new bulk water and bulk sewer agreement was set in place. The new agreement was structured differently from the previous agreement.
The base billing for all water accounts will be increased by \$.50 and the base billing for all sewer accounts will also be increased by \$.50. The excess water rates for residential, commercial and intergovernmental accounts will remain the same.
Penalty Revenue is expected to decrease 33.3% as the HTMUA is unable to collect penalties due to the Winter Termination Program.

Expenses:
Administrative Fringe Benefits are expected to increase for the Executive Director to select coverage.
There are a number of employees participating in retiree benefits.
The Employer Appropriation to PERS has also increased due to higher payrolls & higher employer contribution percentages.
Administrative Other Expenses are expected to increase due to higher insurance premiums and additional IT costs (cyber security)
Operations fringe benefits are slated to increase due to a new hire selecting family coverage.
Based on current trends, higher Chemical Charges & vehicle fuel charges are expected. The purchase of a portable jetter is projected for this

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The local/regional economy continues to recover from the COVID-19 Pandemic. As a result, customer account delinquencies continue to be higher than prior to the COVID-19 Pandemic. The Authority continues to balance the need to provide drinking water and to collect wastewater in the most cost effective way while ensuring that capital needs are addressed in a timely manner.
Base water rates will be increased by \$.50 and base sewer rates will be increased by \$.50. Excess water rates will remain the same.
To address the need to balance both current and future needs, the current year's appropriation to the Renewal & Replacement Reserve has been reduced slightly. The Authority was not able to collect delinquencies from Nov. to March due to the State's Winter Termination Pr

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

Net position will be utilized to fund capital projects as reflected on Form CB-3 (not funded through an appropriation to Renewal & Replacement) as an appropriation to the Township of Hamilton to assist with their budgetary challenges

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

Each year the Township of Hamilton submits a request to the HTMUA for the maximum appropriation permitted under NJSA 40A: 5A 12-1 to assist with their budgetary challenges. The HTMUA remits the funds to the Township at the beginning of their new fiscal year (September).

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Fiscal Year 2022-2023 Budget does not reflect a deficit in Operations.
A small surplus of \$4,136,593.44 is reflected in the unrestricted net assets of the Authority's 2021 Audited Financials (Latest Completed Audit) due to the required recording of the Authority's portion of its unfunded pension and post retiree health benefit liabilities under GASB 68 and GASB 75. If these liabilities were not recorded, the Authority's unrestricted net position would be substantially higher at \$8,885,905.44. The Authority intends to continue paying its annual contractually required contribution to the Division of Pensions and its monthly Post Retiree Health Benefit Premiums. The annual pension contribution contains an amount to address the unfunded accrued liability. The Authority will also continue to monitor the investments held by the State Division of Pensions and proposed legislative changes to the Pension System that affect the net pension liability and post retiree health benefit liability. If or when the Authority is informed that it must pay these unfunded liabilities it will then address how they will be funded and the impact on the Authority's rates.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been change since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Schedule of Proposed Fees for Hamilton Township Municipal Utilities Authority			
		Current	Proposed*
SEWER			
Connection Fee - Per DCU		3486	3546
Connection Fee - Per DCU	Deed Restricted - Affordable Housing	1743	1773
Connection Fee - Per DCU	Deed Restricted - Low/Moderate IncomeHousii	1743	1773
Base Residential Service Charges Per Month		24.5	25
Base Commercial / Industrial Service Charges - Per Month		24.75	25.25
Commercial Excess Charges - Per Month		3.78	3.78
WATER			
Connection Fee - Per DCU		2663	2704
Connection Fee - Per DCU	Deed Restricted - Affordable Housing	1331.5	1352
Connection Fee - Per DCU	Deed Restricted - Low/Moderate Housing	1331.5	1352
Base Residential Service Charges - Per Month		11.5	12
Base Commercial / Industrial Service Charges - Per Month		11.5	12
Excess Residential Service Charges			
2,001 to 10,000 Gallons Per Month (Per 1,000 Gallons)		4	4
10,001 to 15,000 Gallons Per Month (Per 1,000 Gallons)		4.5	4.5
15,001 to 20,000 Gallons Per Month (Per 1,000 Gallons)		4.75	4.75
Over 20,000 Gallons Per Month (Per 1,000 Gallons)		5	5
Excess Commercial Service Charges (Per 1,000 Gallons)		4	4
Commercial Fire Hydrants - Per Year		172.8	172.8
2" Fire Line Per Year		127.46	127.46
4" Fire Line Per Year		573.59	573.59
6" Fire Line Per Year		860.26	860.26
8" Fire Line Per Year		1147.16	1147.16
10" Fire Line Per Year		1434.07	1434.07

*Rate Hearing is scheduled for August 9, 2023

AUTHORITY CONTACT INFORMATION

FISCAL YEAR 2024

Please complete the following information regarding this Authority. **All** information requested below must be completed.

Name of Authority:	Hamilton Municipal Utilities Authority (Atlantic)		
<i>Federal ID Number:</i>	22-1814464		
<i>Address:</i>	6101 Thirteenth Street		
<i>City, State, Zip:</i>	Mays Landing	NJ	08330
<i>Phone: (ext.)</i>	609-625-1872	<i>Fax:</i>	609-625-0855

Preparer's Name:	Natalie Chesko		
<i>Preparer's Address:</i>	6101 Thirteenth Street		
<i>City, State, Zip:</i>	Mays Landing		
<i>City, State, Zip:</i>	Mays Landing	NJ	08330
<i>Phone: (ext.)</i>	609-625-1872	<i>Fax:</i>	609-625-0855
<i>E-mail:</i>	nchesko@htmua.com		

Chief Executive Officer*	Natalie Chesko		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	609-625-1872	<i>Fax:</i>	609-625-0855
<i>E-mail:</i>	nchesko@htmua.com		

Chief Financial Officer*	Michelle McCall		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	609-625-1872	<i>Fax:</i>	609-625-0855
<i>E-mail:</i>	mmccall@htmua.com		

Name of Auditor:	Nancy Sbrolla		
<i>Name of Firm:</i>	Ford-Scott & Associates, LLC		
<i>Address:</i>	1535 Haven Avenue		
<i>City, State, Zip:</i>	Ocean City		
<i>City, State, Zip:</i>	Ocean City	NJ	08226
<i>Phone: (ext.)</i>	609-399-6333	<i>Fax:</i>	609-399-3710
<i>E-mail:</i>	nsbrolla@ford-scott.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

27

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 1,065,490.42

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

N/A

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

Yes

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

10. Did the Authority pay for meals or catering during the current fiscal year? Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

a. First class or charter travel	No
b. Travel for companions	No
c. Tax indemnification and gross-up payments	No
d. Discretionary spending account	No
e. Housing allowance or residence for personal use	No
f. Payments for business use of personal residence	No
g. Vehicle/auto allowance or vehicle for personal use	Yes
h. Health or social club dues or initiation fees	No
i. Personal services (i.e. maid, chauffeur, chef)	No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

If "yes", provide explanation, including amount paid. No

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)? Yes

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

Use the space below to provide clarification for any Questionnaire responses.

7. Stephen Blankenship - former HTMUA Executive Director - was hired as a consultant for administrative consulting services for 90 days. He was to provide guidance to the new HTMUA Executive Director as needed over the course of twelve months. In total, HTMUA paid out \$4,000.00 to Stephen Blankenship (Aqua Matrix, LLC). This is not a competitive bid.
9. The Board's Salary Range is set by Township Ordinance. The Board sets the actual salary within that range. The Executive Director, Finance Manager, Operations Manager and Licensed Operator receive annual performance evaluations. The Board determines / negotiates compensation based on individual performance, changes in cost of living and industry standards. Non-Aligned staff receive increases based on performance evaluations and aligned (union) personnel receive increases based on negotiated contractual schedules.
10. The Authority Paid for three catering events during the past year as follows:
Deputy Executive Director Camey Retirement \$713.71
Annual Employee Appreciation Event \$812.91
Anti-Harassment Training lunch \$223.92
11. The Authority paid travel expenses for the Executive Director to attend a National Conference.
The airfare was \$219.62 and the hotel expense was \$1,845.00.
- 12g. The Executive Director's Position requires him / her to be on call 24 hours per day / 7 days per week. The Executive Director's contract allows for a 2017 Jeep Patriot for business use and to travel to and from work and work related conferences.
17. HTMUA received a \$2,500 penalty for failure to monitor & report disinfectant byproduct (DBP) samples during April 2020 - June 202

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Hamilton Municipal Utilities Authority (Atlantic)

FISCAL YEAR: September 01, 2023 to August 31, 2024

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Hamilton Municipal Utilities Authority (Atlantic)
For the Period September 01, 2023 to August 31, 2024

Name	Title	Average Hours per Week Dedicated to Position	Position		Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
			Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend		
1 Natalie Chesko	Executive Director	40	X						\$ 7,600.22	\$ 71,362.18
2 Mary Jo Coutts	Board Member		X						\$	\$ 2,500.00
3 Lucas MacFarlane	Board Member		X						\$	\$ 2,500.00
4 Francis A. Tomasello	Board Member		X						\$	\$ 2,500.00
5 Janet Nickels	Board Member		X						\$	\$ 2,500.00
6 Jennie C. Ayres	Board Member		X						\$	\$ 2,500.00
7 Dr. Warren Nelson	Board Member		X						\$	\$ 480.00
8 Aleta Graham	Board Member		X						\$	\$ 480.00
9 Nancy Carney	Deputy Exec. Director			X					\$ 15,441.61	\$ 98,860.74
10 Michelle McCall	Finance Manager	40	X						\$ 8,028.96	\$ 51,530.19
11 Arthur Schenker	Executive Director			X			\$ 90.93		\$ 3,061.98	\$ 50,505.31
12 Michael Yunk	Finance Manager			X					\$ 3,479.52	\$ 24,364.07
13									\$	\$
14									\$	\$
15									\$	\$
16									\$	\$
17									\$	\$
18									\$	\$
19									\$	\$
20									\$	\$
21									\$	\$
22									\$	\$
23									\$	\$
24									\$	\$
25									\$	\$
26									\$	\$
27									\$	\$
28									\$	\$
29									\$	\$
30									\$	\$
31									\$	\$
32									\$	\$
33									\$	\$
34									\$	\$
35									\$	\$
Total:									\$ 272,379.27	\$ 310,082.49

Schedule of Health Benefits - Detailed Cost Analysis

Hamilton Municipal Utilities Authority (Atlantic)

For the Period: September 01, 2023 to August 31, 2024

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	15,900.00	63,600.00	4	15,500.00	62,000.00	1,600.00	2.6%
Parent & Child	1	28,200.00	28,200.00	1	27,900.00	27,900.00	300.00	1.1%
Employee & Spouse (or Partner)	3	35,466.67	106,400.01	2	30,800.00	61,600.00	44,800.01	72.7%
Family	8	43,162.50	345,300.00	6	43,100.00	258,600.00	86,700.00	33.5%
Employee Cost Sharing Contribution (enter as negative -)			(97,500.00)			(37,500.00)	(60,000.00)	160.0%
Subtotal	16		446,000.01	13		372,600.00	73,400.01	19.7%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-
Subtotal								
Retirees - Health Benefits - Annual Cost								
Single Coverage	4	3,700.00	14,800.00	4	3,382.95	13,531.80	1,268.20	9.4%
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-
Subtotal	4		14,800.00	4		13,531.80	1,268.20	9.4%
GRAND TOTAL	20		460,800.01	17		386,131.80	74,668.21	19.3%

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

**2024 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

	FY 2024 Proposed Budget				FY 2023 Adopted Budget		% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	Total All Operations	Total All Operations	Total All Operations	Total All Operations	
	\$	\$	\$	\$	\$	\$	
REVENUES							
Total Operating Revenues	3,202,100	3,295,200	6,497,300	6,321,250	176,050	2.8%	
Total Non-Operating Revenues	131,447	107,350	238,797	160,250	78,547	49.0%	
Total Anticipated Revenues	3,333,547	3,402,550	6,736,097	6,481,500	254,597	3.9%	
APPROPRIATIONS							
Total Administration	527,300	397,700	925,000	818,100	106,900	13.1%	
Total Cost of Providing Services	1,840,490	2,353,640	4,194,130	4,147,420	46,710	1.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation	187,553	131,644	319,197	313,777	5,420	1.7%	
Total Operating Appropriations	2,555,343	2,882,984	5,438,327	5,279,297	159,030	3.0%	
Total Interest Payments on Debt	18,136	17,816	35,952	40,121	(4,169)	-10.4%	
Total Other Non-Operating Appropriations	883,566	642,217	1,525,783	1,414,237	111,546	7.9%	
Total Non-Operating Appropriations	901,702	660,033	1,561,735	1,454,358	107,377	7.4%	
Accumulated Deficit	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	3,457,045	3,543,017	7,000,062	6,733,655	266,407	4.0%	
Less: Total Unrestricted Net Position Utilized	123,498	140,467	263,965	252,155	11,810	4.7%	
Net Total Appropriations	3,333,547	3,402,550	6,736,097	6,481,500	254,597	3.9%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

Revenue Schedule

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Water	Sewer	0	0	0	0	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	2,522,500	2,346,400					\$ 4,868,900	\$ 4,738,700	\$ 130,200	2.7%
Business/Commercial	320,000	491,600					811,600	798,300	13,300	1.7%
Industrial							-	-	-	#DIV/0!
Intergovernmental	127,700	282,700					410,400	399,200	11,200	2.8%
Other	96,100						96,100	72,700	23,400	32.2%
Total Service Charges	3,066,300	3,120,700					6,187,000	6,008,900	178,100	3.0%
<i>Connection Fees</i>										
Residential	13,500	17,700					31,200	30,700	500	1.6%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	13,500	17,700					31,200	30,700	500	1.6%
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees							-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Collection - Delinquent Fees	86,000	112,000					198,000	196,400	1,600	0.8%
Weymouth Bulk Water	30,800						30,800	79,750	(48,950)	-61.4%
Weymouth Bulk Sewer		44,800					44,800	5,000	39,800	796.0%
Service Inspection Fees	500						500	500	-	0.0%
Application/Bulk Water Fees	5,000						5,000	-	5,000	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Revenue	122,300	156,800					279,100	281,650	(2,550)	-0.9%
Total Operating Revenues	3,202,100	3,295,200					6,497,300	6,321,250	176,050	2.8%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
SJTA Contract		60,250					60,250	60,250	-	0.0%
Rental Income Wireless	71,547						71,547	70,500	1,047	1.5%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	71,547	60,250					131,797	130,750	1,047	0.8%
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	52,400	39,600					92,000	7,000	85,000	1214.3%
Penalties	7,500	7,500					15,000	22,500	(7,500)	-33.3%
Other							-	-	-	#DIV/0!
Total Interest	59,900	47,100					107,000	29,500	77,500	262.7%
Total Non-Operating Revenues	131,447	107,350					238,797	160,250	78,547	49.0%
TOTAL ANTICIPATED REVENUES	\$ 3,333,547	\$ 3,402,550	\$ -	\$ -	\$ -	\$ -	\$ 6,736,097	\$ 6,481,500	\$ 254,597	3.9%

Prior Year Adopted Revenue Schedule

Hamilton Municipal Utilities Authority (Atlantic)

FY 2023 Adopted Budget

	Water	Sewer					Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	2,439,200	2,299,500					\$ 4,738,700
Business/Commercial	311,500	486,800					798,300
Industrial							-
Intergovernmental	122,100	277,100					399,200
Other	72,700	-					72,700
Total Service Charges	2,945,500	3,063,400	-	-	-	-	6,008,900
<i>Connection Fees</i>							
Residential	13,300	17,400					30,700
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	13,300	17,400	-	-	-	-	30,700
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Collection of Delinquent Fees	87,400	109,000					196,400
Service Contract w Weymouth Township	33,550	46,200					79,750
Application / Bulk Water Fees	5,000						5,000
Service Inspection Fees	500						500
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	126,450	155,200	-	-	-	-	281,650
Total Operating Revenues	3,085,250	3,236,000	-	-	-	-	6,321,250
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
SJTA Contract		60,250					60,250
Rental Income Wireless	70,500						70,500
							-
							-
							-
Total Other Non-Operating Revenues	70,500	60,250	-	-	-	-	130,750
<i>Interest on Investments & Deposits</i>							
Interest Earned	3,100	3,900					7,000
Penalties	11,250	11,250					22,500
Other							-
Total Interest	14,350	15,150	-	-	-	-	29,500
Total Non-Operating Revenues	84,850	75,400	-	-	-	-	160,250
TOTAL ANTICIPATED REVENUES	\$ 3,170,100	\$ 3,311,400	\$ -	\$ -	\$ -	\$ -	\$ 6,481,500

Appropriations Schedule

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

	FY 2024 Proposed Budget					FY 2023			\$ Increase	% Increase	
	Water	Sewer	0	0	0	0	Adopted Budget			(Decrease)	(Decrease)
							Total All Operations	Total All Operations	All Operations	Proposed vs. Adopted	Proposed vs. Adopted
OPERATING APPROPRIATIONS											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 153,900	\$ 116,100				\$ 270,000	\$ 252,400	\$ 17,600	7.0%		
Fringe Benefits	200,300	151,100				351,400	283,000	68,400	24.2%		
Total Administration - Personnel	354,200	267,200	-	-	-	621,400	535,400	86,000	16.1%		
<i>Administration - Other (List)</i>											
See attached detailed list of expenses	173,100	130,500				303,600	282,700	20,900	7.4%		
						-	-	-	#DIV/0!		
						-	-	-	#DIV/0!		
						-	-	-	#DIV/0!		
Miscellaneous Administration*						-	-	-	#DIV/0!		
Total Administration - Other	173,100	130,500	-	-	-	303,600	282,700	20,900	7.4%		
Total Administration	527,300	397,700	-	-	-	925,000	818,100	106,900	13.1%		
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	512,700	386,800				899,500	922,500	(23,000)	-2.5%		
Fringe Benefits	206,600	155,900				362,500	351,300	11,200	3.2%		
Total COPS - Personnel	719,300	542,700	-	-	-	1,262,000	1,273,800	(11,800)	-0.9%		
<i>Cost of Providing Services - Other (List)</i>											
See attached list of expenses	1,121,190	1,810,940				2,932,130	2,873,620	58,510	2.0%		
						-	-	-	#DIV/0!		
						-	-	-	#DIV/0!		
						-	-	-	#DIV/0!		
Miscellaneous COPS*						-	-	-	#DIV/0!		
Total COPS - Other	1,121,190	1,810,940	-	-	-	2,932,130	2,873,620	58,510	2.0%		
Total Cost of Providing Services	1,840,490	2,353,640	-	-	-	4,194,130	4,147,420	46,710	1.1%		
Total Principal Payments on Debt Service in Lieu of Depreciation	187,553	131,644	-	-	-	319,197	313,777	5,420	1.7%		
Total Operating Appropriations	2,555,343	2,882,984	-	-	-	5,438,327	5,279,297	159,030	3.0%		
NON-OPERATING APPROPRIATIONS											
Total Interest Payments on Debt	18,136	17,816				35,952	40,121	(4,169)	-10.4%		
Operations & Maintenance Reserve							-	-	#DIV/0!		
Renewal & Replacement Reserve	636,570	361,283				997,853	909,927	87,926	9.7%		
Municipality/County Appropriation	123,498	140,467				263,965	252,155	11,810	4.7%		
Other Reserves	123,498	140,467				263,965	252,155	11,810	4.7%		
Total Non-Operating Appropriations	901,702	660,033	-	-	-	1,561,735	1,454,358	107,377	7.4%		
TOTAL APPROPRIATIONS	3,457,045	3,543,017	-	-	-	7,000,062	6,733,655	266,407	4.0%		
ACCUMULATED DEFICIT							-	-	#DIV/0!		
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,457,045	3,543,017	-	-	-	7,000,062	6,733,655	266,407	4.0%		
UNRESTRICTED NET POSITION UTILIZED											
Municipality/County Appropriation	123,498	140,467				263,965	252,155	11,810	4.7%		
Other						-	-	-	#DIV/0!		
Total Unrestricted Net Position Utilized	123,498	140,467	-	-	-	263,965	252,155	11,810	4.7%		
TOTAL NET APPROPRIATIONS	\$ 3,333,547	\$ 3,402,550	\$ -	\$ -	\$ -	\$ 6,736,097	\$ 6,481,500	\$ 254,597	3.9%		

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 127,767.15 \$ 144,149.20 \$ - \$ - \$ - \$ - \$ - \$ 271,916.35

AUTHORITY PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Hamilton Municipal Utilities Authority (Atlantic)

For the Period: September 01, 2023 to August 31, 2024

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

<i>Line Item:</i>	<i>Water</i>	<i>Sewer</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Operating Salaries	512,700.00	386,800.00				
Fringe Benefits						
Payroll Taxes	43,400.00	32,700.00				
Health Benefits	163,200.00	123,200.00				
Total Fringe Benefits	206,600.00	155,900.00				
Operations - All Other						
Electricity	296,000.00	62,000.00				
Vehicle Maintenance	33,600.00	25,400.00				
Chemicals	97,140.00	-				
Telephone	13,400.00	11,100.00				
Supplies	8,500.00	6,500.00				
Fuel Oil/Natural Gas	16,400.00	15,500.00				
Regulatory Requirements	30,000.00	-				
Maintenance/Bldg & Grds	19,300.00	14,600.00				
Licenses/Permits	3,200.00	1,000.00				
Laboratory Service	43,650.00	500.00				
Laboratory Service - WTMUA						
Rental/Repair of Equipment	2,300.00	1,800.00				
Uniforms	5,400.00	4,000.00				
Replacement/Meters&Monitor	107,500.00					
Purchase of Equipment	3,700.00	12,300.00				
Alarm System	-	-				
Computer Hardware / Software (Op	18,500.00	13,900.00				
ACUA Charges		1,478,740.00				
Repairs/Water	341,400.00					
Repairs/Sewer		99,500.00				
Education/Training	14,600.00	11,000.00				
GIS/Asset Services	51,100.00	38,400.00				
SCADA/Instrumentation	15,500.00	14,700.00				
Total Ops (Other)	1,121,190.00	1,810,940.00				
Total Ops and Maintenance	1,840,490.00	2,353,640.00				

Prior Year Adopted Appropriations Schedule

Hamilton Municipal Utilities Authority (Atlantic)

FY 2023 Adopted Budget

	Water	Sewer					Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 143,900	\$ 108,500					\$ 252,400
Fringe Benefits	161,300	121,700					283,000
Total Administration - Personnel	305,200	230,200	-	-	-	-	535,400
<i>Administration - Other (List)</i>							
See Attached Detailed List of Expenses	159,600	123,100					282,700
Miscellaneous Administration*							-
Total Administration - Other	159,600	123,100	-	-	-	-	282,700
Total Administration	464,800	353,300	-	-	-	-	818,100
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	525,800	396,700					922,500
Fringe Benefits	200,300	151,000					351,300
Total COPS - Personnel	726,100	547,700	-	-	-	-	1,273,800
<i>Cost of Providing Services - Other (List)</i>							
See Attached Detailed List of Expenses	1,091,920	1,781,700					2,873,620
Miscellaneous COPS*							-
Total COPS - Other	1,091,920	1,781,700	-	-	-	-	2,873,620
Total Cost of Providing Services	1,818,020	2,329,400	-	-	-	-	4,147,420
Total Principal Payments on Debt Service in Lieu of Depreciation	187,133	126,644	-	-	-	-	313,777
Total Operating Appropriations	2,469,953	2,809,344	-	-	-	-	5,279,297
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	20,305	19,816	-	-	-	-	40,121
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	564,811	345,116					909,927
Municipality/County Appropriation	115,031	137,124					252,155
Other Reserves	115,031	137,124					252,155
Total Non-Operating Appropriations	815,178	639,180	-	-	-	-	1,454,358
TOTAL APPROPRIATIONS	3,285,131	3,448,524	-	-	-	-	6,733,655
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,285,131	3,448,524	-	-	-	-	6,733,655
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	115,031	137,124	-	-	-	-	252,155
Other							-
Total Unrestricted Net Position Utilized	115,031	137,124	-	-	-	-	252,155
TOTAL NET APPROPRIATIONS	\$ 3,170,100	\$ 3,311,400	\$ -	\$ -	\$ -	\$ -	\$ 6,481,500

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 123,497.65	\$ 140,467.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 263,964.85
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AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Hamilton Municipal Utilities Authority (Atlantic)

FY 2023 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

Line Item:	Water	Sewer	0	0	0	0
Operating Salaries	525,800.00	396,700.00				
Fringe Benefits						
Payroll Taxes	44,500.00	33,500.00				
Health Benefits	155,800.00	117,500.00				
Total Fringe Benefits	200,300.00	151,000.00				
Operations - All Other						
Electricity	291,500.00	63,300.00				
Vehicle Maintenance	27,800.00	21,000.00				
Chemicals	71,120.00	-				
Telephone	15,900.00	13,100.00				
Supplies	8,500.00	6,500.00				
Fuel Oil/Natural Gas	23,600.00	20,600.00				
Regulatory Requirements	30,000.00	-				
Maintenance/Bldg & Grds	22,000.00	16,600.00				
Licenses/Permits	3,200.00	1,000.00				
Laboratory Service	42,200.00	500.00				
Laboratory Service - WTMUA	900.00					
Rental/Repair of Equipment	2,300.00	1,800.00				
Uniforms	5,000.00	3,800.00				
Replacement/Meters&Monitor	137,300.00					
Purchase of Equipment	1,100.00	10,400.00				
Alarm System	-	-				
Computer Hardware / Software (Op	12,200.00	9,200.00				
ACUA Charges		1,451,000.00				
Repairs/Water	317,100.00					
Repairs/Sewer		99,500.00				
Education/Training	13,800.00	10,400.00				
GIS/Asset Services	50,900.00	38,300.00				
SCADA/Instrumentation	15,500.00	14,700.00				
Total Operations - Other	1,091,920.00	1,781,700.00				
Total Operations & Maintenance	1,818,020.00	2,329,400.00				

Debt Service Schedule - Principal

Hamilton Municipal Utilities Authority (Atlantic)

If Authority has no debt, check this box:

		Fiscal Year Ending in										Total Principal
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter			
Water												
	NJEIT Loan - Revised	\$ 49,053	\$ 49,473	\$ 49,926	\$ 50,413	\$ 50,932	\$ 51,578	\$ 52,260	\$ 106,719	\$ 411,301		
	NJEIT Loan	138,080	138,080	138,080	143,080	143,080	143,080	143,080	592,322	1,440,802		
	Total Principal	187,133	187,553	188,006	193,493	194,012	194,658	195,340	699,041	1,852,103		
Sewer												
	NJEIT Loan	42,791	47,791	47,791	47,791	47,791	52,791	52,971	100,582	397,508		
	NJEIT Loan	46,343	46,343	51,343	51,343	51,343	51,343	51,343	205,372	508,430		
	NJEIT Loan	37,510	37,510	37,510	37,510	37,510	37,510	37,510	197,550	422,610		
	Total Principal	126,644	131,644	136,644	136,644	136,644	141,644	141,824	503,504	1,328,548		
0												
0												
0												
0												
0												
0												
	TOTAL PRINCIPAL ALL OPERATIONS	\$ 313,777	\$ 319,197	\$ 324,650	\$ 330,137	\$ 330,656	\$ 336,302	\$ 337,164	\$ 1,202,545	\$ 3,180,651		

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Standard & Poors
Bond Rating	Fitch	
Year of Last Rating		

Debt Service Schedule - Interest

Hamilton Municipal Utilities Authority (Atlantic)

If Authority has no debt, check this box:

		<i>Fiscal Year Ending in</i>							Total Interest	
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Outstanding
<i>Water</i>										
	NJEIT Loan - Revised	\$ 5,386	\$ 4,967	\$ 4,513	\$ 4,025	\$ 3,508	\$ 2,862	\$ 2,275	\$ 2,353	\$ 24,503
	NJEIT Loan	14,919	13,169	11,419	10,369	9,169	7,969	6,769	14,119	72,983
	Total Interest Payments	20,305	18,136	15,932	14,394	12,677	10,831	9,044	16,472	97,485
<i>Sewer</i>										
	NJEIT Loan	9,110	8,110	6,860	5,610	4,360	3,610	2,710	2,585	33,845
	NJEIT Loan	5,106	4,606	4,106	3,656	3,206	2,756	2,306	4,706	25,343
	NJEIT Loan	5,600	5,100	4,600	4,100	3,600	3,200	2,800	7,800	31,200
	Total Interest Payments	19,816	17,816	15,566	13,366	11,166	9,566	7,816	15,091	90,388
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
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	Total Interest Payments	-	-	-	-	-	-	-	-	-
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	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
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	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
	Total Interest Payments	-	-	-						

Net Position Reconciliation

Hamilton Municipal Utilities Authority (Atlantic)

For the Period: September 01, 2023 to August 31, 2024

FY 2024 Proposed Budget

	Water	Sewer	0	0	0	0	0	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 14,906,034	\$ 11,817,640						\$ 26,723,674
Less: Invested in Capital Assets, Net of Related Debt (1)	14,155,857	8,431,224						22,587,081
Less: Restricted for Debt Service Reserve (1)								-
Less: Other Restricted Net Position (1)								-
Total Unrestricted Net Position (1)	750,177	3,386,416						4,136,593
Less: Designated for Non-Operating Improvements & Repairs		650,000						650,000
Less: Designated for Rate Stabilization								-
Less: Other Designated by Resolution								-
Plus: Accrued Unfunded Pension Liability (1)	1,226,460	925,225						2,151,685
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	1,575,878	1,188,821						2,764,699
Plus: Estimated Income (Loss) on Current Year Operations (2)	10,882	(97,404)						(86,522)
Plus: Other Adjustments (attach schedule)								-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,563,398	4,753,057						8,316,455
Unrestricted Net Position Utilized to Balance Proposed Budget								-
Unrestricted Net Position Utilized in Proposed Capital Budget	400,000	650,000						1,050,000
Appropriation to Municipality/County (3)	123,498	140,467						263,965
Total Unrestricted Net Position Utilized in Proposed Budget	523,498	790,467						1,313,965
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$ 3,039,900	\$ 3,962,590						\$ 7,002,490
Last issued Audit Report (4)								

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 127,767 \$ 144,149 \$ - \$ - \$ - \$ - \$ 271,916
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

FISCAL YEAR 2024

Hamilton Municipal Utilities Authority (Atlantic)

(Authority Name)

2024 AUTHORITY CAPITAL BUDGET/PROGRAM

2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Hamilton Municipal Utilities Authority (Atlantic)

(Authority Name)

Fiscal Year: September 01, 2023 to August 31, 2024

Check the box for the applicable statement below:

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Hamilton Municipal Utilities Authority (Atlantic), on June 14, 2023.

It is hereby certified that the governing body of the Hamilton Municipal Utilities Authority elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Hamilton Municipal Utilities for the following reason(s):

Officer's Signature:	lukemac00@yahoo.com
Name:	Lucas MacFarlane
Title:	Secretary
Address:	6101 Thirteenth Street Mays Landing, NJ 08330
Phone Number:	609-625-1872
Fax Number:	609-625-0855
E-mail Address:	lukemac00@yahoo.com

2024 CAPITAL BUDGET/PROGRAM MESSAGE

Hamilton Municipal Utilities Authority (Atlantic)

Fiscal Year: September 01, 2023 to August 31, 2024

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

The Authority intends to pursue low interest loans or grants available through the New Jersey Infrastructure Bank. Rate increases to fund debt service may be necessary depending on whether the monies received from the I-Bank are in the form of a low interest loans or grants.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None.

Proposed Capital Budget

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

		<i>Funding Sources</i>				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Water</i>						
see attached	\$ 1,493,750	\$ 400,000	\$ 143,750	\$ 950,000		
	-					
	-					
Total	1,493,750	400,000	143,750	950,000	-	-
<i>Sewer</i>						
see attached	879,750	\$ 650,000	\$ 229,750			
	-					
	-					
Total	879,750	650,000	229,750	-	-	-
<i>0</i>						
	-					
Total	-	-	-	-	-	-
<i>0</i>						
	-					
Total	-	-	-	-	-	-
<i>0</i>						
	-					
Total	-	-	-	-	-	-
<i>0</i>						
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,373,500	\$ 1,050,000	\$ 373,500	\$ 950,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

5 Year Capital Improvement Plan

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
<i>Water</i>							
see attached	\$ 5,754,000	\$ 1,493,750	\$ 1,517,500	\$ 842,500	\$ 842,500	\$ 931,500	\$ 126,250
	-	-					
	-	-					
Total	5,754,000	1,493,750	1,517,500	842,500	842,500	931,500	126,250
<i>Sewer</i>							
see attached	3,309,000	879,750	\$ 628,500	\$ 928,500	\$ 617,500	\$ 117,500	\$ 137,250
	-	-					
	-	-					
Total	3,309,000	879,750	628,500	928,500	617,500	117,500	137,250
	-	-					
Total	-	-	-	-	-	-	-
	-	-					
Total	-	-	-	-	-	-	-
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 9,063,000	\$ 2,373,500	\$ 2,146,000	\$ 1,771,000	\$ 1,460,000	\$ 1,049,000	\$ 263,500

5 Year Capital Improvement Plan

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
	\$ -						
TOTAL ALL DETAIL PAGES	<u>\$ 9,063,000</u>	<u>\$ 2,373,500</u>	<u>\$ 2,146,000</u>	<u>\$ 1,771,000</u>	<u>\$ 1,460,000</u>	<u>\$ 1,049,000</u>	<u>\$ 263,500</u>

5 Year Capital Improvement Plan Funding Sources

Hamilton Municipal Utilities Authority (Atlantic)
For the Period: September 01, 2023 to August 31, 2024

		<i>Funding Sources</i>				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Water</i>						
see attached		\$ 5,554,000	\$ 800,000	\$ 1,404,000	\$ 3,350,000	
		-				
		-				
Total		5,554,000	800,000	1,404,000	3,350,000	-
<i>Sewer</i>						
see attached		3,509,000	\$ 2,650,000	\$ 859,000		
		-				
		-				
Total		3,509,000	2,650,000	859,000	-	-
		-				
Total		-	-	-	-	-
		-				
Total		-	-	-	-	-
		-				
Total		-	-	-	-	-
		-				
Total		-	-	-	-	-
TOTAL		<u>\$ 9,063,000</u>	<u>\$ 3,450,000</u>	<u>\$ 2,263,000</u>	<u>\$ 3,350,000</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4		<u>\$ 9,063,000</u>				-
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Hamilton Municipal Utilities Authority (Atlantic) Year Ending: August 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

9-Aug-23
Date

lukemac00@yahoo.com
Clerk/Secretary to the Governing Body

Appendix to Budget Document